

STYLAM INDUSTRIES LIMITED

This Familiarization Program (“the Program”) for Independent Directors of Stylam Industries Limited (“the Company) has been adopted by the Board of Directors pursuant to Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (‘Listing Regulations’) and as per erstwhile clause 49 of the Listing Agreement.

1. Familiarization Process.

- 2.1 On an ongoing basis, the Company through its Managing Director & CEO and the Senior Management Personnel, conduct presentations to familiarize the Independent Directors with the performance, strategy, operations, Risk Management and functions of the Company.
- 2.2 Such presentations will provide an opportunity to the Independent Directors to interact with the Senior Management team of the Company and help them to understand the Company’s strategy, business model, operations, service, organization structure, facilities and risk management and such other areas;
- 2.3 The programs / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities;
- 2.4 On appointment of an Independent Director, a formal letter of appointment is given to him, which *inter alia* explains the role, functions, duties and responsibilities expected of him/her as a Director of the Company, Insurance Cover, Code of Conduct etc. The Company may conduct an introductory familiarization program/ presentation, when a new Independent Director comes on the Board of the Company.

2. Review of the Program

The board will review this program and make revisions as may be required.

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STYLAM INDUSTRIES LIMITED

Details of Familiarisation Programme for Independent Directors

The Independent Directors have complete access to the information within the Company. As a part of agenda of Board/ Committee meetings, presentations are regularly made to the Independent Directors on various matters inter-alia the organization structure, Company's strategy, business model, operations, markets, product offerings, finance, risk management framework, technology, quality updates and other relevant areas on a quarterly and annual basis alongwith quarterly/annual results at the Board meetings and Audit Committee meetings and/ or other meetings called to explain the same.

The Company also separately circulates presentations on business updates, roles, rights and responsibilities of Independent Directors and other relevant areas. In addition, periodic updates on changes in laws are also presented to the Board.

Structured familiarisation programmes are conducted for the Independent Directors wherein they are given presentation on various areas including the following:

1. Update on the Labour Laws, Direct & Indirect Tax Laws, Companies Act and the SEBI Listing Regulations
2. Update on business model of the Company
3. Cyber Security Overview
4. Workshop on Risk Management

1. Preamble

The Regulation 25(7) & 46 of the Listing Regulations stipulates that:

- a) The Company shall familiarize the Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various programs.
- b) The details of such familiarization programs shall be disclosed on the Company's website and a web link thereto shall be given in the Annual Report.

The details of programmes attended by the Independent Directors are given below:

Sr. No.	Name of Directors	FY 2023-24		No. of Hours of Orientation	
		No of Programme attended	On cumulative basis till date	No of Programme attended	No. of Hours (hh:mm)
1.	Mr. Satpal Garg	6	12	18	34 hours
2.	Mr Vinod Kumar	6	12	18	34 hours
3.	Ms. Renu Sood	6	12	18	34 hours
4.	Ms Purva Kansal	4	8	07	12 hours

Details of attendance of Independent Directors in familiarization programmes:

Sr. No.	Name of Directors	FY 2022-23		No. of Hours of Orientation	
		No of Programme attended	No. of Hours (hh:mm)	No of Programme attended	No. of Hours (hh:mm)
1.	Mr. Satpal Garg	5	10	12	22 hours
2.	Mr Vinod Kumar	5	10	12	22 hours
3.	Ms. Renu Sood	5	10	12	22 hours
4.	Mr. Sachin Kumar Bhartiya	4	8	10	18 hours

Details of attendance of Independent Directors in familiarization programmes:

Sr. No.	Name of Directors	FY 2021-22		Cumulative*	
		No of Programme attended	No. of Hours (hh:mm)	No of Programme attended	No. of Hours (hh:mm)
1.	Mr. Satpal Garg	4	8	07	12 hours
2.	Mr Vinod Kumar	4	8	07	12 hours
3.	Ms. Renu Sood	4	8	07	12 hours
4.	Mr. Sachin Kumar Bhartiya	3	6	06	10 hours

Details of attendance of Independent Directors in familiarization programmes:

Sr. No.	Name of Directors	FY 2020-21		Cumulative*	
		No of Programme attended	No. of Hours (hh:mm)	No of Programme attended	No. of Hours (hh:mm)
1.	Mr. Satpal Garg	1	2	3	04 hours
2.	Mr Vinod Kumar	1	2	3	04 hours
3.	Ms. Renu Sood	1	2	3	04 hours
4.	Mr. Sachin Kumar Bhartiya	1	2	3	04 hours
5.	Ms Purva kansal	1	2	3	04 hours
6.	Ms. Sonia Goyal	1	2	3	04 hours

Details of attendance of Independent Directors in familiarization programmes:

Sr. No.	Name of Directors	FY 2019-20		Cumulative*	
		No of Programme attended	No. of Hours (hh:mm)	No. of Program	No. of Hours (hh:mm)
1.	Mr. Satpal Garg	2	2	2	02 hours
2.	Mr Vinod Kumar	2	2	2	02 hours
3.	Ms. Renu Sood	2	2	2	02 hours
4.	Mr. Sachin Kumar Bhartiya	2	2	2	02 hours
5	Ms Purva kansal	2	2	2	02 hours
6	Ms. Sonia Goyal	2	2	2	02 hours